


2012 GRANT Pre-Application

GENERAL INSTRUCTIONS:

- I. Complete all pages and enter responses in all fields.
- II. Required fields are marked with a *

Section A - Organization Information

1 - Short Name or Common Acronym *	TRPTA	
2 - Operating Name *	Targhee Regional Public Transportation Authority	
3 - Legal Name *	Targhee Regional Public Transportation Authority	
4 - Physical Address #1 *	1810 W. Broadway	
5 - Physical Address #2	#7	
6 - Physical City *	Idaho Falls	
7 - Physical State *	Idaho	
8 - Physical Zip *	83402	
9 - Mailing Address same as Physical Address? *	YES	
10 - Mailing Address #1		
11 - Mailing Address #2		
12 - Mailing City		
13 - Mailing State		
14 - Mailing Zip		
15 - Business Phone #1 *	208-535-0356	
16 - Business Phone #2		
17 - Business Fax	208-524-0216	
18 - Business E-Mail	lynntprta@yahoo.com	
19 - Home Page / Web Address	trpta.org	
20 - What date was this organization formed?	7/11/1996	
21 - Established RTPA? *	YES	
22 - What counties does this organization currently serve?	Bonneville (5307), Jefferson (5311), Teton (5311), Madison (5311), Fremont (5311)	
23 - What FTA Programs are associated with each county?	Bonneville (5307), Jefferson (5311), Teton (5311), Madison (5311), Fremont (5311)	
24 - Congressional District Entity Resides in *	2ND DISTRICT	
25 - Congressional District Served *	2ND DISTRICT	
26 - List the Local Mobility Networks (LMMN) you are currently serving? *	6A and 6B	
27 - DUNS Number *	137 202 094	
28 - Employer ID # EIN *	82 049 6509	
29 - Current By Laws? *	YES	Upload a copy with your Pre-application
30 - Current Audit? *	YES	Upload a copy with your Pre-application
31 - Current Drug/Alcohol Policy? *	YES	Upload a copy with your Pre-application
32 - Do you Use a Cost Allocation Methodology? *	YES	
	Multiple allocation base method using employee hours and mileage.	
	Describe the Methodology (500 Characters Maximum)	
33 - Do you have a Board of Directors?	YES	Upload a list of your Board members and meeting schedule with
34 - Do you currently have a Vehicle Replacement Plan?	YES	Upload a copy with your Pre-application
35 - Agency Type *	Rural Public Transit	
 *Mandatory!! Private non-profit applicants must attach a copy of their IRS Letter of Determination for 501(c)3 non-profit status to their submitted Pre-Application		
35 - Number of volunteer drivers (annual total)	0	
36 - Number of personal vehicles in service (annual total)	0	
37 - Average Trip Length (miles)	4.7 miles	
38 - TEAM Recipient ID#	5575	

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39 - Description of products/services currently provided by this organization.* (500 Characters Maximum)	TRPTA provides demand response (door-to-door) service in the Idaho Falls (5307), Salmon, Rexburg, and Driggs areas. TRPTA also provides service between Rexburg and Rigby, Rexburg and St. Anthony, Rexburg and Driggs and Idaho Falls to Shelley (5307)
40 - Governing Board Meeting Schedule* (500 Characters Maximum)	TRPTA's Board meets the 3rd Thursday of every month.

Section B - CERTIFICATIONS AND ASSURANCES

Instructions:

There are Certifications and Assurances that apply to sub-recipients receiving federal funding. The Sub-recipient's Board Chair or designated individual must indicate the organization is willing to comply with the applicable certifications, assurances, and procedures in order to receive federal funding. These documents are available for download from the internet at: <http://i-way.org/Tool%20Box/documentlibrary> under the heading of **Federal Transit Administration (FTA) Documents & Links**.

1 - Will the organization comply with applicable certifications, assurances, and procedures?

YES, the organization is willing to comply with any applicable certifications, assurances, and procedures.

NO, the organization is NOT willing to comply with the applicable certifications, assurances, and procedures.

(NOTE: NO means you will not be eligible to receive funding.)

YES

Please note: a subrecipient of the State of Idaho is required to comply with certain pass-through requirements. Here are the references:

Audits (Procedure M-2010-20), **Open Meeting** (Procedure M-2010-19) <http://i-way.org/Mobility%20Funding/procedures>

Procurement <http://adm.idaho.gov/adminrules/rules/idapa38/0501.pdf>

http://www.fta.dot.gov/funding/grants_financing_6036.html

State Meeting and Travel <http://www.sco.idaho.gov/web/sbe/sbeweb.nsf/pages/trvlpolicy.html>

Section C - RESOURCE & COMMUNITY COORDINATION

1 - Do you share resources in any significant way with other agencies (e.g., maintenance/ mechanics, vehicles, staff/drivers, facilities, marketing, insurance, fuel purchases, training, bilingual programs, etc.)? If yes, provide a brief description.*

YES

Description
(700 Characters Maximum)

TRPTA purchases fuel on the City of Idaho Falls' contract. TRPTA's trainer is certified by the American RedCross in CPR/First Aid, CTAA's PASS training, Smith's Defensive Driving program. TRPTA is willing to work with other grantees and agencies if they wish to utilize him in these training programs.

2 - Have you realized any measurable or quantifiable savings in costs directly through, or as a result of, your coordination efforts? If yes, provide a brief description.*

YES

Description
(700 Characters Maximum)

TRPTA saves on the cost of fuel by approximately \$.20/gallon

3 - Describe your efforts to work with other organizations, agencies, businesses, and other appropriate community interests in order to provide service (e.g., employers, medical centers, social service agencies, visitor services, activity centers, etc.). * (Enter N/A if not applicable)

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Description (500 Characters Maximum)	TRPTA works with the United Way to assist seniors and low income individuals to get transportation to and from work, medical centers, and social service agencies.
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Section D - PROJECT INFORMATION

1 - In which state(s) will your project provide service? *	<input checked="" type="checkbox"/> Idaho	<input type="checkbox"/> Montana	<input type="checkbox"/> Nevada
	<input type="checkbox"/> Oregon	<input type="checkbox"/> Utah	<input type="checkbox"/> Washington
	<input type="checkbox"/> Wyoming		
2 - Strategy Number *	6B.L024		
3 - Strategy Name *	Demand response within Rexburg-Madison county area M-F 8:00 am to 5:00 pm		
4 - Project Name *	Rexburg Demand Response		
5 - Please describe your project * (500 Characters Maximum)	TRPTA provides demand response service within Rexburg city limits and 15 miles around. It also provides service to and from Rexburg to St. Anthony, Rexburg to Rigby, Rexburg to Sugar City and Rexburg to Menan.		
6 - What mode will this project use? *	Demand Response		
7 - Which funding program do you intend to apply for? *	5311		
8 - List the Districts this project will serve. *	District 6		
9 - List the Local Mobility Networks (LMMN) this project will serve.*	6B		
10 - Is this project dependent on any of your other projects? *	NO		
Identify the other projects that are dependent on this one. (500 Characters)			
11 - Are you submitting other projects as options for this strategy? *	NO		
Identify the other projects that are options to this strategy. (500 Characters)			
12 - Does this project directly interconnect with other mobility options? *	YES		

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Identify the other mobility options. (500 Characters)	TRPTA provides demand response service to Salt Lake Express customers when needed.
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Section E - Required Documents to Be Submitted With Application - Checklist

Instructions:

Update the entry for each document to show a status of 'Included' as documents are prepared for uploading.

1 - Current Bylaws	<ul style="list-style-type: none"> • If Applicable 	Included
2 - Current Audit	<ul style="list-style-type: none"> • For any companies which historically have received Federal funds - most recent audit. • For all other companies, audit report will be provided on anniversary data of grant agreement. 	Included
3 - Drug Alcohol Policy	<ul style="list-style-type: none"> • If Applicable - You will need this if you are applying for 5311 funds. 	Included
4 - Board of Directors Information	<ul style="list-style-type: none"> • Meeting Schedule • Board Contact Information 	Included
5 - Vehicle Replacement Plan	<ul style="list-style-type: none"> • If you are purchasing a new vehicle, you will need to have a replacement plan. 	Included
6 - IRS Letter of Determination for 501(C)3 non-profit status	<ul style="list-style-type: none"> • If Applicable 	Not Included

Section F - Signature

By typing your initials in the box to the right you are verifying that you have read, understood, and agreed to all the requirements of this pre-application. This mark will act as your electronic signature:

LSS

Name and Title	Lynn S. Seymour	Date	1/18/2012
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