


2012 GRANT Pre-Application

GENERAL INSTRUCTIONS:

- I. Complete all pages and enter responses in all fields.
- II. Required fields are marked with a *

Section A - Organization Information

1 - Short Name or Common Acronym *	SVS		
2 - Operating Name *	Salmon Valley Stewardship		
3 - Legal Name *	Salmon Valley Stewardship		
4 - Physical Address #1 *	513 Main Street		
5 - Physical Address #2			
6 - Physical City *	Salmon		
7 - Physical State *	Idaho		
8 - Physical Zip *	83467		
9 - Mailing Address same as Physical Address? *	YES		
10 - Mailing Address #1			
11 - Mailing Address #2			
12 - Mailing City			
13 - Mailing State			
14 - Mailing Zip			
15 - Business Phone #1 *	208-756-1686		
16 - Business Phone #2			
17 - Business Fax	208-756-1686		
18 - Business E-Mail	salmonvalley@centurytel.net		
19 - Home Page / Web Address	www.salmonvalley.org		
20 - What date was this organization formed?	6/26/2005		
21 - Established RPTA? *	NO		
22 - What counties does this organization currently serve?	Lemhi County		
23 - What FTA Programs are associated with each county?			
24 - Congressional District Entity Resides in *	2ND DISTRICT		
25 - Congressional District Served *	2ND DISTRICT		
26 - List the Local Mobility Networks (LMMN) you are currently serving? *			
27 - DUNS Number *	793475471		
28 - Employer ID # EIN *	20-3724466		
29 - Current By Laws? *	YES	Upload a copy with your Pre-application	
30 - Current Audit? *	NO		
31 - Current Drug/Alcohol Policy? *	YES	Upload a copy with your Pre-application	
32 - Do you Use a Cost Allocation Methodology? *	NO		
	Describe the Methodology (500 Characters Maximum)		
33 - Do you have a Board of Directors?	YES	Upload a list of your Board members and meeting schedule with	
34 - Do you currently have a Vehicle Replacement Plan?	NO		
35 - Agency Type *	Private Non-Profit		
 *Mandatory!! Private non-profit applicants must attach a copy of their IRS Letter of Determination for 501(c)3 non-profit status to their submitted Pre-Application			
35 - Number of volunteer drivers (annual total)	na		
36 - Number of personal vehicles in service (annual total)	na		
37 - Average Trip Length (miles)	na		
38 - TEAM Recipient ID#	na		

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39 - Description of products/services currently provided by this organization.* (500 Characters Maximum)	Salmon Valley Stewardship works to promote a healthy environment and a sustainable economy in Idaho's Salmon River Region. SVS has three main programs of work: sustainable forestry, sustainable agriculture, and community resilience. Enhancing pathways and alternate mobility is categorized under community resilience.
40 - Governing Board Meeting Schedule * (500 Characters Maximum)	Monthly

Section B - CERTIFICATIONS AND ASSURANCES

Instructions:

There are Certifications and Assurances that apply to sub-recipients receiving federal funding. The Sub-recipient's Board Chair or designated individual must indicate the organization is willing to comply with the applicable certifications, assurances, and procedures in order to receive federal funding. These documents are available for download from the internet at: <http://i-way.org/Tool%20Box/documentlibrary> under the heading of **Federal Transit Administration (FTA) Documents & Links**.

1 - Will the organization comply with applicable certifications, assurances, and procedures?

YES, the organization is willing to comply with any applicable certifications, assurances, and procedures.

NO, the organization is NOT willing to comply with the applicable certifications, assurances, and procedures.

(NOTE: NO means you will not be eligible to receive funding.)

YES

Please note: a subrecipient of the State of Idaho is required to comply with certain pass-through requirements. Here are the references:

Audits (Procedure M-2010-20), **Open Meeting** (Procedure M-2010-19) <http://i-way.org/Mobility%20Funding/procedures>

Procurement <http://adm.idaho.gov/adminrules/rules/idapa38/0501.pdf>

http://www.fta.dot.gov/funding/grants_financing_6036.html

State Meeting and Travel <http://www.sco.idaho.gov/web/sbe/sbeweb.nsf/pages/trvlpolicy.html>

Section C - RESOURCE & COMMUNITY COORDINATION

1 - Do you share resources in any significant way with other agencies (e.g., maintenance/ mechanics, vehicles, staff/drivers, facilities, marketing, insurance, fuel purchases, training, bilingual programs, etc.)? If yes, provide a brief description. *

YES

Description
(700 Characters Maximum)

Salmon Valley Stewardship works with a variety of non-governmental organizations, local, state, and federal agencies. We have a formal assistance agreement with the Bureau of Land Management, and several cooperating agreements with the US Forest Service. These formal arrangements, as well as our informal partnerships, allow us to share staff, travel, office equipment, and facilities. As a member of a coalition of nonprofits in the Salmon area (the Working Together group), SVS has cooperated in joint training sessions and volunteer management strategies. As in this endeavor, we support the efforts of the Lemhi County Alternate Mobility Team.

2 - Have you realized any measurable or quantifiable savings in costs directly through, or as a result of, your coordination efforts? If yes, provide a brief description. *

YES

Description
(700 Characters Maximum)

The joint training sessions have saved our organization, and others in the valley, more than \$500 annually, while allowing us to gain valuable organizational development. The ability to share technical staff between organizations has saved Salmon Valley Stewardship approximately \$5,000/annually that we would have had to spend on technical consultants, and likewise the technical expertise we have shared with partners would calculate to thousands of dollars of savings. As the coordinator for the Lemhi County Forest Restoration Group, SVS has helped our partner Rocky Mtn Elk Foundation with their required 5% match on a \$500,000 stewardship contract on the Salmon-Challis National Forest, an investment that has helped create several jobs in Lemhi County.

3 - Describe your efforts to work with other organizations, agencies, businesses, and other appropriate community interests in order to provide service (e.g., employers, medical centers, social service agencies, visitor services, activity centers, etc.). * (Enter N/A if not applicable)

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Description (500 Characters Maximum)	SVS is working with the Lemhi County Alternate Mobility Team to develop a plan to join the town of Salmon via bike paths to the surrounding BLM and USFS land. Lemhi County is 92% Federal land so this joining of our county lands is necessary for residents to be able to use alternate mobility of all types. SVS works closely with BLM and USFS on many issues surrounding land use.
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Section D - PROJECT INFORMATION

1 - In which state(s) will your project provide service? *	<input checked="" type="checkbox"/> Idaho <input type="checkbox"/> Montana <input type="checkbox"/> Nevada <input type="checkbox"/> Oregon <input type="checkbox"/> Utah <input type="checkbox"/> Washington <input type="checkbox"/> Wyoming
2 - Strategy Number *	6A.L022
3 - Strategy Name *	Implementation of bicycle and/or pedestrian facility improvements in the cities of Salmon, Challis, Mackay, and/or Arco.
4 - Project Name *	Salmon Bicycle Improvements
5 - Please describe your project * (500 Characters Maximum)	Our project is to begin, for the first time, safe biking in downtown Salmon by installing appropriate signs leading bicyclists to more bike friendly routes through and around town. Sharrows or bike lanes will be painted and appropriate bike lanes marked. Bicycle racks on both ends of town and mid own will be installed.
6 - What mode will this project use? *	Other
7 - Which funding program do you intend to apply for? *	5316
8 - List the Districts this project will serve. *	District 6A
9 - List the Local Mobility Networks (LMMN) this project will serve.*	LMMN 6A
10 - Is this project dependent on any of your other projects? *	NO
Identify the other projects that are dependent on this one. (500 Characters)	na
11 - Are you submitting other projects as options for this strategy? *	NO
Identify the other projects that are options to this strategy. (500 Characters)	
12 - Does this project directly interconnect with other mobility options? *	YES

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Identify the other mobility options.
(500 Characters)

This service will coordinate with our public van transportation to help residents reach recreation at City Park or Island Park, Sacajawea Center, events and businesses in our community. This will also meet up with our Park and Ride locations located at our City Park on Hwy 28. The Scenic Byway bike/pathway to City Park which has been granted will be constructed in the near future. Planning to integrate bike paths to join up to our federal lands in the county is now happening. Collaboration with BLM and USFS is blossoming and this downtown connection will enhance the continuity of our mobility options for all residents and visitors.

Section E - Required Documents to Be Submitted With Application - Checklist

Instructions:

Update the entry for each document to show a status of 'Included' as documents are prepared for uploading.

1 - Current Bylaws	• If Applicable	Included
2 - Current Audit	• For any companies which historically have received Federal funds - most recent audit. • For all other companies, audit report will be provided on anniversary date of grant agreement.	Not Included
3 - Drug Alcohol Policy	• If Applicable - You will need this if you are applying for 5311 funds.	Included
4 - Board of Directors Information	• Meeting Schedule • Board Contact Information	Included
5 - Vehicle Replacement Plan	• If you are purchasing a new vehicle, you will need to have a replacement plan.	Not Included
6 - IRS Letter of Determination for 501(C)3 non-profit status	• If Applicable	Included

Section F - Signature

By typing your initials in the box to the right you are verifying that you have read, understood, and agreed to all the requirements of this pre-application. This mark will act as your electronic signature:

GK

Name and Title	Gina Knudson, Executive Director	Date	1/19/2012
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