


# 2012 GRANT Pre-Application

## GENERAL INSTRUCTIONS:

- I. Complete all pages and enter responses in all fields.
- II. Required fields are marked with a \*

## Section A - Organization Information

1 - Short Name or Common Acronym *	Lemhi County		
2 - Operating Name *	Lemhi County		
3 - Legal Name *	Lemhi County		
4 - Physical Address #1 *	206 Courthouse Drive		
5 - Physical Address #2			
6 - Physical City *	Salmon		
7 - Physical State *	ID		
8 - Physical Zip *	83467		
9 - Mailing Address same as Physical Address? *	YES		
10 - Mailing Address #1			
11 - Mailing Address #2			
12 - Mailing City			
13 - Mailing State			
14 - Mailing Zip			
15 - Business Phone #1 *	208-756-2815, x 221		
16 - Business Phone #2			
17 - Business Fax	208-756-8424		
18 - Business E-Mail	<a href="mailto:clerk.lemhicounty@centurytel.net">clerk.lemhicounty@centurytel.net</a>		
19 - Home Page / Web Address	<a href="http://lemhicountyidaho.org">lemhicountyidaho.org</a>		
20 - What date was this organization formed?	2/22/1869		
21 - Established RPTA? *	NO		
22 - What counties does this organization currently serve?	Lemhi		
23 - What FTA Programs are associated with each county?	No direct FTA programs		
24 - Congressional District Entity Resides in *	2ND DISTRICT		
25 - Congressional District Served *	2ND DISTRICT		
26 - List the Local Mobility Networks (LMMN) you are currently serving? *	LMMN6A		
27 - DUNS Number *	93122984		
28 - Employer ID # EIN *	82-6000306		
29 - Current By Laws? *	NO		
30 - Current Audit? *	YES	Upload a copy with your Pre-application	
31 - Current Drug/Alcohol Policy? *	YES	Upload a copy with your Pre-application	
32 - Do you Use a Cost Allocation Methodology? *	NO		
	Describe the Methodology (500 Characters Maximum)		
33 - Do you have a Board of Directors?	NO		
34 - Do you currently have a Vehicle Replacement Plan?	NO		
35 - Agency Type *	State General and Local Government (State or City or		
 <b>*Mandatory!!</b> Private non-profit applicants must attach a copy of their IRS Letter of Determination for 501(c)3 non-profit status to their submitted Pre-Application			
35 - Number of volunteer drivers (annual total)	2		
36 - Number of personal vehicles in service (annual total)	0		
37 - Average Trip Length (miles)	6 miles		
38 - TEAM Recipient ID#	N/A		

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<p>39 - Description of products/services currently provided by this organization.* (500 Characters Maximum)</p>	<p>Lemhi county provides police protection, land use planning, road and trail maintenance. Perhaps, most signifiacnt is the relatively new formation formation of the Lemhi County Alternate Mobility Team. The county made this a true team authorizing it to work on mobility issues and funding it as a line item under their transportation department....a very important step forward for mobility in our county. This county team is a diverse group of citizens who participate in the LMMN process at least 4 times a year and seek to build a livable, sustainable, connected community with the help of transportation. Our Mobility Manager, Jeff Osgood, attends at least 2 of these meetings and has spoken with commissioners also. The county also strongly supports the senior center. They historically have done the bookkeeping for the seniors' old van and paid maintenace and provided fuel at cost to seniors. Recently they sponsored the grant and cash match for a new senior ADA van that is to arrive mid February 2011, repalcing our 20 year old van from INEL. County also provides travel expense for participation in transportation meetings and training.</p>
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<p>40 - Governing Board Meeting Schedule * (500 Characters Maximum)</p>	<p>Commissioners meet second and fourth Mondays each month at Lemhi County Annex starting at 0830. Lemhi County Commissioners are Rick Snyder, chair, Robert Cope and John Jakovac. Terri Morton is County Clerk.</p>
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### Section B - CERTIFICATIONS AND ASSURANCES

**Instructions:**  
There are Certifications and Assurances that apply to sub-recipients receiving federal funding. The Sub-recipient's Board Chair or designated individual must indicate the organization is willing to comply with the applicable certifications, assurances, and procedures in order to receive federal funding. These documents are available for download from the internet at: <http://i-way.org/Tool%20Box/documentlibrary> under the heading of **Federal Transit Administration (FTA) Documents & Links**.

<p>1 - Will the organization comply with applicable certifications, assurances, and procedures?</p>	
<p>YES, the organization is willing to comply with any applicable certifications, assurances, and procedures.</p>	<b>YES</b>
<p>NO, the organization is NOT willing to comply with the applicable certifications, assurances, and procedures.</p>	
<p>(NOTE: NO means you will not be eligible to receive funding.)</p>	

**Please note:** a subrecipient of the State of Idaho is required to comply with certain pass-through requirements. Here are the references:

**Audits** (Procedure M-2010-20), **Open Meeting** (Procedure M-2010-19) <http://i-way.org/Mobility%20Funding/procedures>

**Procurement** <http://adm.idaho.gov/adminrules/rules/idapa38/0501.pdf>  
[http://www.fta.dot.gov/funding/grants\\_financing\\_6036.html](http://www.fta.dot.gov/funding/grants_financing_6036.html)

**State Meeting and Travel** <http://www.sco.idaho.gov/web/sbe/sbeweb.nsf/pages/trvlpolicy.html>

### Section C - RESOURCE & COMMUNITY COORDINATION

<p>1 - Do you share resources in any significant way with other agencies (e.g., maintenance/ mechanics, vehicles, staff/drivers, facilities, marketing, insurance, fuel purchases, training, bilingual programs, etc.)? If yes, provide a brief description. *</p>	<b>YES</b>
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<p>Description (700 Characters Maximum)</p>	<p>Lemhi County works with the Senior Center in maintaining their vehicle and also providing fuel at cost. They also cover insurance for their vehicle. Recently a local resident, Jill Smith, was trained to train ADA drivers. She will hold a course for new and old drivers for all in our community, such as school bus drivers. Discovery Care Center drivers, and any others who may wish to participate, at minimal cost or free. This was made possible through RTAP funds and because we work with CTAI and our Mobility Manager, Jeff Osgood. Marketing will be helped by community organizations and local radio talk shows. We may be able to use clients of Salmon River Industries to help clean vehicles and/or tracking ridership thus providing jobs for disadvantaged people. Discovery Care center has an ADA van that they may be willing to share as a back up or help when needed and vice versa. County also works to support the Salmon River Industries which is located on county property at the Salmon Airport. County also supports Mahoney House for abused persons and helps with their transportation. The Lemhi County Alternate Mobility Team meets to discuss the LMMN plan for 6A and adds and subtracts as people see what is needed. This Team reports to the county commissioners and also receives feedback of needs the commissioners may have from the community.</p>
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<p>2 - Have you realized any measurable or quantifiable savings in costs directly through, or as a result of, your coordination efforts? If yes, provide a brief description. *</p>	<b>YES</b>
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<p>Description (700 Characters Maximum)</p>	<p>Since this would be under a new setting (county - contract) we present this as our vision. We anticipate coordinating routes with the Discovery Care Center, the Senior Center, SRI, Joshua Smith, Head Start, and Whitewater Therapeutic, Steele Memorial Medical Center, our new veteran's clinic, physical therapy facilities, and our city parks and Sacajawea Center. By coordinating our efforts we will be able to offer a more efficient and better service while reducing or eliminating redundant trips. We will organize vehicle routes to particular areas of town on particular days. For instance, a majority of seniors shop for groceries on Thursday or Friday so using a van on those days, say between 1000 and 1400, will service more people at once. This coordinated effort will decrease fuel, maintenance and wage costs. Another route to Elk Bend (a standard medicare pickup) would be advertised to Elk Bend residents so they could come to/from Salmon that day at a particular time to shop or use medical services. This is a savings for running the van and also for our residents especially in the winter on often hazardous driving roads. Same process can be used north of town to North Fork and east of town to Baker. On the route to North Fork, we would plan to combine workers and skiers going to Lost Trail Ski Area during the winter months: one trip in early morning to ski area to drop off people and back down the hill to pickup people in North Fork and bring them to Salmon (such as vets for medical). People would then return in the afternoon to North Fork and the van would continue up the mountain to Lost Trail for people returning home after work and/or skiing. This portion of service we hope to combine with 5317 funding.</p>
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3 - Describe your efforts to work with other organizations, agencies, businesses, and other appropriate community interests in order to provide service (e.g., employers, medical centers, social service agencies, visitor services, activity centers, etc.). \* (Enter N/A if not applicable)

<p>Description (500 Characters Maximum)</p>	<p>Discovery Care Center will look at proposal to incorporate their needs into this transportation program. We feel this could be a cost savings to them and also support the public transportation system at the same time....a win/win. Steve Lish, director of Discovery Care, believes this could be good for his company and plans to bring it to his board. The senior center people would work with us also and collaborate efforts. As mentioned above, we plan to identify common known routes that we have been told about by organizations using current service, so that we can market to the outlying areas, like Elk Bend, Baker, and North Fork, on a regular basis.....when other riders are already a known factor. After School Promise is waiting to be able to tell their benefactors that they DO have public transportation for their kids to go home so that they some children who can not come now may attend (nobody can pick them up when the program is done each day at 5:30). EICAP (Head Start) are all involved with this program. Our new veterans clinic is anxious to provide van service from the outlying areas to our large (about 1900) veteran population (almost 1/4 of our county population). Sacajawea Center and our City Park which are located very close together want very much to have service to their events and daily summer activities. By talking individually with all these groups and more, this transportation system will be well used and successful in serving our community. Lost Trail Ski Area may contribute to the route from Salmon to ski area as a safety factor and help for their employees. As an added note, LCEDA (Lemhi County Economic Development Association, supports this project as we believe it will bring more jobs to our depressed area. SVS (Salmon Valley Stewardship) supports the sustainability and livability aspect of making public transportation work for all residents.</p>
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### Section D - PROJECT INFORMATION

1 - In which state(s) will your project provide service? *	x	Idaho		Montana		Nevada
		Oregon		Utah		Washington
		Wyoming				
2 - Strategy Number *	6A.L001					
3 - Strategy Name *	Provide demand-response or route service in the Salmon area (taxi, shuttle, or public transportation) to include a minimum of 8 miles north and south of the city limits along the US 93 corridor, and a minimum of 10 miles to the east along the State 28 cor					
4 - Project Name *	Lemhi County Public Transportation					

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5 - Please describe your project * (500 Characters Maximum)	This on demand public transportation will reach all parts of our county with well planned efforts as we understand the needs many of our residents have with no cars or who are unable to drive or who just don't want to drive. A person will answer the phone. Dispatching will coordinate pickups for efficiency. Our goal is to maximize usage by strategic scheduling and increasing ridership by low cost marketing, such as speaking to organizations at their meetings, being on our local radio talk show (free), hanging up posters, and being very visable (in all our parades, fairgrounds, events, etc.) Local businesses will see the worth of sponsoring ridership once they see it working. The county will contract these services with specific needs noted. Lost Trail Ski area will be serviced for employees (also using 5316 grant) and residents to access recreation.		
6 - What mode will this project use? *	<b>Demand Response</b>		
7 - Which funding program do you intend to apply for? *	<b>5316</b>		
8 - List the Districts this project will serve. *	District 6		
9 - List the Local Mobility Networks (LMMN) this project will serve.*	LMMN 6A		
10 - Is this project dependent on any of your other projects? *			<b>YES</b>
Identify the other projects that are dependent on this one. (500 Characters)	A small portion of this project funding is dependent on our 5316 grant being funded for public transportaton to Lost Trail Ski Area where many of our residents work at low paying jobs and/or a volunteer ski patrol on Thursday, Friday, Saturday and Sunday each week during ski season. Also, many area residents including children and elderly could use this service to access downhill and cross country skiing recreation. This is particulalry advantageous because the road to the ski area can be treacherous during the winter months.		
11 - Are you submitting other projects as options for this strategy? *			<b>NO</b>
Identify the other projects that are options to this strategy. (500 Characters)			
12 - Does this project directly interconnect with other mobility options? *			<b>YES</b>
Identify the other mobility options. (500 Characters)	This service will coordinate with the three Park and Rides we have. Each of our three highways out of town have park and rides...Hwy 28 park and ride is at our city park which houses our pool, golf course, tennis, basketball court, baseball diamonds, horseshoes, children's playground and barbecue pits. Having planned stops at the park/bridge in downtown Salmon, along the bike path system, and the park and ride by the pool would be connections to other modes. Residents often need a ride to the Salmon airport to board a plane to Boise which would be another mobility option.		

### Section E - Required Documents to Be Submitted With Application - Checklist

#### Instructions:

Update the entry for each document to show a status of 'Included' as documents are prepared for uploading.

1 - Current Bylaws	• If Applicable	<b>Not Included</b>
2 - Current Audit	• For any companies which historically have received Federal funds - most recent audit. • For all other companies, audit report will be provided on anniversary data of grant agreement.	<b>Included</b>
3 - Drug Alcohol Policy	• If Applicable - You will need this if you are applying for 5311 funds.	<b>Included</b>
4 - Board of Directors Information	• Meeting Schedule • Board Contact Information	<b>Not Included</b>
5 - Vehicle Replacement Plan	• If you are purchasing a new vehicle, you will need to have a replacement plan.	<b>Not Included</b>

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6 - IRS Letter of Determination for 501(C)3 non-profit status	• If Applicable	<b>Not Included</b>
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### Section F - Signature

By typing your initials in the box to the right you are verifying that you have read, understood, and agreed to all the requirements of this pre-application. This mark will act as your electronic signature:

<b>Name and Title</b>	<b>RS</b>	<b>Date</b>	<b>1/14/2011</b>
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