


2012 GRANT Pre-Application

GENERAL INSTRUCTIONS:

- I. Complete all pages and enter responses in all fields.
- II. Required fields are marked with a *

Section A - Organization Information

1 - Short Name or Common Acronym *	City of Challis		
2 - Operating Name *	City of Challis		
3 - Legal Name *	City of Challis		
4 - Physical Address #1 *	721 East Main		
5 - Physical Address #2			
6 - Physical City *	Challis		
7 - Physical State *	ID		
8 - Physical Zip *	83226		
9 - Mailing Address same as Physical Address? *	NO	Please enter Mailing Address	
10 - Mailing Address #1	PO Box 587		
11 - Mailing Address #2			
12 - Mailing City			
13 - Mailing State			
14 - Mailing Zip			
15 - Business Phone #1 *	208 879-2386		
16 - Business Phone #2			
17 - Business Fax			
18 - Business E-Mail			
19 - Home Page / Web Address			
20 - What date was this organization formed?			
21 - Established RPTA? *	NO		
22 - What counties does this organization currently serve?	Custer County		
23 - What FTA Programs are associated with each county?	No direct FTA programs within Custer County		
24 - Congressional District Entity Resides in *	2ND DISTRICT		
25 - Congressional District Served *	2ND DISTRICT		
26 - List the Local Mobility Networks (LMMN) you are currently serving? *	LMMN 6A		
27 - DUNS Number *	879722676		
28 - Employer ID # EIN *	82-600174		
29 - Current By Laws? *	YES	Upload a copy with your Pre-application	
30 - Current Audit? *	NO		
31 - Current Drug/Alcohol Policy? *	NO		
32 - Do you Use a Cost Allocation Methodology? *	NO		
	Describe the Methodology (500 Characters Maximum)		
33 - Do you have a Board of Directors?	NO		
34 - Do you currently have a Vehicle Replacement Plan?	NO		
35 - Agency Type *	State General and Local Government (State or City or		
 *Mandatory!! Private non-profit applicants must attach a copy of their IRS Letter of Determination for 501(c)3 non-profit status to their submitted Pre-Application			
35 - Number of volunteer drivers (annual total)	0		
36 - Number of personal vehicles in service (annual total)	0		
37 - Average Trip Length (miles)	40		
38 - TEAM Recipient ID#	N/A		

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39 - Description of products/services currently provided by this organization.* (500 Characters Maximum)	Administer systems for City Airport, Sewer & Water, Public Library and Golf Course.
40 - Governing Board Meeting Schedule* (500 Characters Maximum)	City of Challis - Council Meetings, 2nd Tuesday of each month at 7:00 p.m. Mark Luper, Mayor - Meghan Kircher, Council President - Terry Harrison, Councilman - Ike Funkhouser, Councilman - Chuck Felton, Councilman

Section B - CERTIFICATIONS AND ASSURANCES

Instructions:

There are Certifications and Assurances that apply to sub-recipients receiving federal funding. The Sub-recipient's Board Chair or designated individual must indicate the organization is willing to comply with the applicable certifications, assurances, and procedures in order to receive federal funding. These documents are available for download from the internet at: <http://i-way.org/Tool%20Box/documentlibrary> under the heading of **Federal Transit Administration (FTA) Documents & Links**.

1 - Will the organization comply with applicable certifications, assurances, and procedures?

YES, the organization is willing to comply with any applicable certifications, assurances, and procedures.

NO, the organization is NOT willing to comply with the applicable certifications, assurances, and procedures.

(NOTE: NO means you will not be eligible to receive funding.)

YES

Please note: a subrecipient of the State of Idaho is required to comply with certain pass-through requirements. Here are the references:

Audits (Procedure M-2010-20), **Open Meeting** (Procedure M-2010-19) <http://i-way.org/Mobility%20Funding/procedures>

Procurement <http://adm.idaho.gov/adminrules/rules/idapa38/0501.pdf>

http://www.fta.dot.gov/funding/grants_financing_6036.html

State Meeting and Travel <http://www.sco.idaho.gov/web/sbe/sbeweb.nsf/pages/trvlpolicy.html>

Section C - RESOURCE & COMMUNITY COORDINATION

1 - Do you share resources in any significant way with other agencies (e.g., maintenance/ mechanics, vehicles, staff/drivers, facilities, marketing, insurance, fuel purchases, training, bilingual programs, etc.)? If yes, provide a brief description.*

YES

Description
(700 Characters Maximum)

The city of Challis will solicit Request for Proposals allowing local contract services to operate this commuter program. During the time of non-use of these vehicles we will utilize the vehicles to shuttle visitors to/from special community events to camp grounds and hotels.

2 - Have you realized any measurable or quantifiable savings in costs directly through, or as a result of, your coordination efforts? If yes, provide a brief description.*

YES

Description
(700 Characters Maximum)

We expect this service should save approximately \$150 per vehicle (approximate cost to rent similar bus) per day during community events. There will also be a savings in the cost of not having to add additional liability insurance (\$600 to \$2,000 for buses per event) during the use of these vehicles.

3 - Describe your efforts to work with other organizations, agencies, businesses, and other appropriate community interests in order to provide service (e.g., employers, medical centers, social service agencies, visitor services, activity centers, etc.). * (Enter N/A if not applicable)

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Description (500 Characters Maximum)	The park and ride pick up site located in Challis will allow safe and affordable access for workers at the Thompson Creek mine site in Central Idaho. This service would be made available to the approximately 325 workers who live in Challis as well as the approximately 45 employees who commute from Lemhi County and the Salmon area. These employees have a 97-mile commute (each way) to the mine site and account for approximately 15% of potential ridership. The small rural town of Clayton, Idaho will also be a pick-up point for riders and these residents account for about 5% of ridership. The city of Challis will solicit Request for Proposals allowing local contract services to operate this commuter program. During several open houses and community meetings to shape Central Idaho's mobility plans, creating more transportation options for the workforce emerged as a priority issue.
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Section D - PROJECT INFORMATION

1 - In which state(s) will your project provide service? *	<input checked="" type="checkbox"/> Idaho <input type="checkbox"/> Montana <input type="checkbox"/> Nevada
	<input type="checkbox"/> Oregon <input type="checkbox"/> Utah <input type="checkbox"/> Washington
	<input type="checkbox"/> Wyoming
2 - Strategy Number *	6A.L014
3 - Strategy Name *	Provide commuter service along US 93 corridor and Idaho 75 to mining facilities at Thompson Creek. These services must coordinate schedules with mining management to provide meaningful transportation for all shifts.
4 - Project Name *	Thompson Creek Mine Commuter Service
5 - Please describe your project * (500 Characters Maximum)	Continued support for the commuter service along US 93 corridor and State 75 to mining facilities at Thompson Creek. These services coordinate both with mine management and shift workers to provide affordable, and safe transportation alternatives. Thompson Creek's mining facilities are located 10 miles from Highway 75. The dirt road climbs approximately 2,000 feet in elevation to the job site. Providing the 84 mile round trip shuttle service from Challis to the site. Providing the 84 mile round trip shuttle service from Challis to the site will equalize worker access to one of Custer County's largest employment sites.
6 - What mode will this project use? *	Fixed Route
7 - Which funding program do you intend to apply for? *	5316
8 - List the Districts this project will serve. *	District 6
9 - List the Local Mobility Networks (LMMN) this project will serve. *	LMMN 6A
10 - Is this project dependent on any of your other projects? *	NO
Identify the other projects that are dependent on this one. (500 Characters)	
11 - Are you submitting other projects as options for this strategy? *	NO
Identify the other projects that are options to this strategy. (500 Characters)	
12 - Does this project directly interconnect with other mobility options? *	NO

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Identify the other mobility options.
(500 Characters)

Section E - Required Documents to Be Submitted With Application - Checklist

Instructions:

Update the entry for each document to show a status of 'Included' as documents are prepared for uploading.

1 - Current Bylaws	• If Applicable	Not Included
2 - Current Audit	• For any companies which historically have received Federal funds - most recent audit. • For all other companies, audit report will be provided on anniversary data of grant agreement.	Not Included
3 - Drug Alcohol Policy	• If Applicable - You will need this if you are applying for 5311 funds.	Not Included
4 - Board of Directors Information	• Meeting Schedule • Board Contact Information	Included
5 - Vehicle Replacement Plan	• If you are purchasing a new vehicle, you will need to have a replacement plan.	Not Included
6 - IRS Letter of Determination for 501(C)3 non-profit status	• If Applicable	Not Included

Section F - Signature

By typing your initials in the box to the right you are verifying that you have read, understood, and agreed to all the requirements of this pre-application. This mark will act as your electronic signature:

Name and Title	Mark L. Luper, Mayor	Date	1/17/2012
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